

# STRUCTURE MOVING APPLICATION

Not Manufactured Homes

Application fee: \$39 (payment: check, cash or credit/debit card)

A \$58.00 compliance permit and pre-inspection for structural integrity prior to the permit issuance will be required. Additional permit fees will be collected after approval

Applicant MUST be a State licensed and bonded structure moving contractor.

Allow at least 2 - 3 weeks from completed application submittal to move date Address structure is moving from: \_\_\_\_\_.

Address structure is moving to: \_\_\_\_\_ Assessor's

Parcel # of property moving to: \_\_\_\_\_.

Property Owner: \_\_\_\_\_ Home Phone: \_\_\_\_\_.

Mailing Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_.

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_.

Name of Contractor: \_\_\_\_\_ (if applicable)

Phone: \_\_\_\_\_.

After application, notification to agencies for comment on historical significance will be made, with a 10-day comment period.

Bid price of move, foundation and plumbing line connection: \$ \_\_\_\_\_.

Will you be doing any tree trimming to accommodate the move? \_\_\_\_\_.

Required documents:

- Drawing showing dimensions of the structure AND hauling equipment
- Certificate of liability insurance for a minimum of \$1,000,000 per occurrence naming City of Amory, MS as additional insured.
- Bond in the amount of the total proposed moving job plus foundation work plus 25%.
- Site plan of property (see example handout- maximum size 11 x 17)
- 1 set of complete foundation plans (preferably on 11x17 or smaller paper).
- Completed Affidavit for Structure Moving
- Route map from existing location (or if outside the City limits, from the entrance to the City limits) to the proposed location.

Signature of Applicant \_\_\_\_\_ Title \_\_\_\_\_.

Permit Approved By: \_\_\_\_\_.

Zoning Administrator

Building Inspector

# AFFIDAVIT

Date: \_\_\_\_\_

Structure Moving

Present address of house: \_\_\_\_\_

Proposed address of house: \_\_\_\_\_

Required attachments

- Complete route map through City limits
- Drawing showing dimensions of truck and loaded structure from all angles

Estimated date of move: \_\_\_\_\_

Please obtain signature from each of the agencies below signifying approval. We will notify each agency of the date of move and final approved route prior to work date.

Police Dept, 256-2627, Ronnie Bowen, Cheif \_\_\_\_\_  
Signature

Utilities, 256-5633, Tony Swan, Mgr. \_\_\_\_\_  
Signature

Street Dept, 256-3032, Bobby Cox, Mgr. \_\_\_\_\_  
Signature

MDOT \_\_\_\_\_

I further agree that the undersigned licensed housemover shall be liable for any and all damage to public or private property resulting from the moving of the above-described building in the City of Amory.

\_\_\_\_\_  
Licensed Mover

\_\_\_\_\_  
Print name

# **SITE PLAN**

- 1. INCLUDE A NORTH ARROW.**
  - 2. DRAW BOUNDARIES OF PROPERTY AND EXISTING BUILDINGS.**
  - 3. WRITE MEASUREMENTS OF PROPERTY BOUNDARIES AND BUILDING SIZES.**
  - 4. DRAW PROPOSED CHANGES OR ADDITIONS AND WRITE MEASUREMENTS.**
  - 5. SHOW LOCATION AND NAME OF STREET.**
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